Joint Campus Organizations Committee Policy

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Table of Contents
Joint Campus Organizations Committee Policy
Article I. Guidelines for Chartering a Student Organization
   Section 1. Definitions
   Section 2. Requirements for Chartering a Student Organization
   Section 3. Chartering of Greek Organizations
   Section 4. Chartering of Sport Clubs
   Section 5. Pre-Charter Inactivity Determination and Termination
   Section 6. Approval Steps
Article II. Requirements for Maintaining a Student Organization Charter
   Section 1. Governing Documents
   Section 2. Behavior
   Section 3. Membership
   Section 4. Record Maintenance
   Section 5. Recognized Statuses
   Section 6. Additional Requirements
Article III. Student Organization Discipline
   Section 1. Discipline
   Section 2. Inactive Status
   Section 3. Revocation
   Section 4. Appeals Process
Article IV. Policy Changes
   Section 1. Student Organizations
   Section 2. Greek Organizations
Article I. Guidelines for Chartering a Student Organization

Section 1. Definitions

A. Organization
1. Organization means a number of persons who have complied with, or are in the process of complying with, the requirements for chartering.

B. Group
1. Group means a number of persons who are associated with each other, but who have not complied with Institute requirements for registration as an Organization.

C. Student Organizations Portal
1. Student Organizations Portal means the electronic system maintained by the Office of Leadership and Civic Engagement for the purpose of maintaining student organization records, promoting collaboration, and tracking engagement. This tool may be changed at any time at the discretion of the Office of Leadership and Civic Engagement.

Section 2. Requirements for Chartering a Student Organization

A. Proof of Attendance at Officer Orientation Session
1. A certificate showing that a member attended an officer orientation session no more than one semester prior to submitting a letter of Interest or one semester after submitting a Letter of Interest.

B. Letter of Interest
1. A completed Letter of Interest must be submitted to the Office of Leadership & Civic Engagement in the Office of Leadership & Civic Engagement or through the online form. The Letter must include the following:
   a. the proposed purpose of the student organization,
   b. the proposed classification of the student organization,
   c. the proposed name of the student organization, and
   d. the names and signatures of the faculty/staff advisor and the primary student contact for the organization. The status of this advisor as active full-time, and salaried will be confirmed by the Office of Leadership & Civic Engagement concurrent with review of the Drug and Alcohol Policy Acknowledgment Form.

C. Acknowledgment of the "Georgia Institute of Technology Student Policy on Alcohol and Illegal Drugs" and the "Roles and Responsibilities of Student Organization Advisors at Georgia Tech" form, henceforth referred to as “required forms”
1. The Acknowledgement of the Georgia Institute of Technology Student Policy on Alcohol and Illegal Drugs form must be submitted to the Director of Leadership and Civic Engagement simultaneously with the Letter of Interest.
   a. The Acknowledgment Form must be signed by the student organizations’ highest-ranking acting officer.
2. Roles and Responsibilities of a Student Advisor Form must be signed by their faculty/staff advisor and highest-ranking officer.

D. Membership List
1. A verifiable membership list of no fewer than 10 Georgia Tech students must be submitted to the Office of Leadership & Civic Engagement. This membership list may be submitted after the required forms and must include the following:
   a. the full name of each member, and
   b. the Georgia Tech e-mail address for each member.
2. Students from institutions that have an educational agreement with Georgia Tech and pay the Student Activities Fee will be considered Georgia Tech students for the purposes of this policy.
3. An associate member of an organization may share all rights and powers of a member provided that they shall not have voting power or be able to hold office, and other additional restrictions identified by that organization’s constitution.
4. JCOC and SGA reserve the right to consider exceptions to membership list requirements; such exceptions will be considered by a vote of both chambers of the Student Government Association.

E. Constitution
1. An organizational constitution must be submitted in both written and electronic form to the Office of Leadership & Civic Engagement. The constitution must include the following:
   a. the name of the organization,
b. the purpose of the organization, clearly stated,
c. a membership selection process in compliance with Board of Regents and Georgia Institute of Technology rules, regulations and policies and, in accordance with federal and state law, that does not discriminate on the basis of race, gender, national origin, ethnicity, age, religion, sexual orientation, disability, or veteran status. The criteria on which the selection process is based must be clearly defined in the constitution and may comprise only those specifications that are necessary for maintaining the stated mission or purpose of the organization,
d. clauses explicitly defining all categories of membership,
e. a clause limiting organization membership to only students, faculty, staff, and alumni of Georgia Tech and the spouses and domestic partners of these four types of members
   i. Co-op students in the Atlanta metro area are considered full-time Georgia Tech students for the purpose of membership
   ii. Students from institutions affiliated with the Georgia Institute of Technology that also pay the Georgia Tech student activities fee are considered Georgia Tech students for the purpose of this policy.
   iii. In order to be a member, students must be eligible for participation in extra-curricular activities as defined by the Georgia Tech Student Handbook.
   iv. Alumni, Spouses, or domestic partners of Students/Faculty/Staff, and Faculty and Staff members that do not serve as the advisor to the organization must be defined as Associate Members.
f. a clause stating that voting privileges be given only to student members and that in order to vote, students must be eligible for participation in extra-curricular activities as defined by the Georgia Tech Student Handbook,
g. a clause stating that only student members may run for or hold office,
h. clauses explicitly defining a method and a time frame for selecting or electing a faculty/staff advisor, and the length of the advisor's appointment,
i. clauses explicitly defining a method and a time frame for selecting or electing officers and the length of the officers' terms, which cannot be indefinite
j. there must be at least one defined officer.
k. clauses defining the duties of the officers,
l. procedures to remove an officer,
m. procedures to replace a faculty or staff advisor,
n. a method of parliamentary procedure to govern business meetings,
o. a method for proposing and ratifying constitutional amendments,
p. a clause stating that "Written (hard copy) or electronic (e-mail) notification of all members must be made at least two weeks in advance of any proposed changes in the Constitution," and
q. a clause stating that "Amendments are subject to the approval of the Student Government Association and of the Student Activities Committee of the Faculty Senate."

F. Additional Documents
1. Organizations wishing to be chartered as a governing board must also submit a copy of their bylaws, in both written and electronic form, to the Office of Leadership & Civic Engagement.
2. Organizations wishing to be chartered as a publication must also include a letter from the Publications Board. This letter may be submitted after the Letter of Interest and must state that if a charter is granted, the organization will become a part of the Board.
3. Organizations wishing to be chartered as a sports club must also include a letter from the Sports Club Council. This letter may be submitted after the Letter of Interest and must state that if a charter is granted, the organization will become a part of the Council.

G. Application Timeline and Pending Status
1. The Letter of Interest, Acknowledgement of the Georgia Institute of Technology Student Policy on Alcohol and Illegal Drugs form, Roles and Responsibilities of Student Organization Advisors form, and membership list may be submitted at during charter windows. The Letter of Interest, Roles and Responsibilities of Student Organization Advisors form, and the Alcohol and Drug Policy Acknowledgement Forms must be submitted simultaneously.
2. After the submission of the Letter of Interest and the Acknowledgement of the Georgia Institute of Technology Student Policy on Alcohol and Illegal Drugs form and confirmation of advisor status an organization may be granted “pending status” and may be allowed to reserve space on campus, publicize and hold meetings, and may host small-scale internal events (understood as events involving no risk), but may not host larger events.
3. Pending status will continue for a period of 4 months from the verification of the advisor, should the organization submit all required paperwork during the appropriate charter window.
   a. Organizations that submit their membership lists, constitutions, bylaws (if required), and board or council letter (if required) within this period will have their pending status extended until such time as their charter request is approved or denied by the Student Activities Committee.
   b. Organizations that fail to submit their membership lists, constitutions, bylaws (if required), and board or council letter (if required) within this period will be deemed inactive, have their pending status revoked, and must restart the chartering process.
   c. Organizations that fail to attend their assigned Student Activities Committee meeting two times will be deemed inactive and will have their pending status revoked. These organizations may not restart the chartering process for one semester.
   d. Organizations whose charter requests are approved will no longer have a pending status.
e. Organizations may host internal events once all of these chartering documents are submitted, even if the organization still has pending status because the Student Activities Committee has not yet considered their charter.

H. Organization Classification
1. During the chartering process, the Office of Leadership & Civic Engagement will review (directly with the leadership of that organization) and categorize each organization as a Competitive Organization, a Multi-Disciplinary Organization, a Cultural Organization, a Professional/Departmental Organization, a Greek Chapter, a Religious/Spiritual Organization, a Production/Performance Organization, an Honor Society, and/or a Community Service Organization based upon their expressed mission.
2. Existing organizations may request to have their categorization reviewed by submitting notice to the Office of Leadership & Civic Engagement. Approval of categorization for an existing organization shall follow the procedure previously set forth for organizations in the chartering process.
3. Organization classifications shall reflect the unique challenges and missions of student organizations:
   a. Competitive Organizations are those organizations whose focus is on the engagement of organization members in sport, academic contests, or other competitive activities.
      i. Sports Clubs are those competitive organizations whose primary purpose is to engage in intercollegiate sports.
   b. Multi-Disciplinary Organizations are organizations whose mission entails the pursuit of more than one unique discipline of an activity, such that those disciplines would each require a unique coach or adviser.
   c. Cultural Organizations are those groups that have organized around the celebration of one or more cultural or diversity-based traditions and practices.
   d. Professional/Departmental Organizations are those organizations dedicated to the pursuit of professional and academic development activities. They may be focused on a particular profession and strive to develop the interests individual exploring that profession and building public interest of that profession, and/or bring together people within a particular major, school, college, or unit.
   e. Greek Chapters are social and service chapters of national organizations chartered through the Inter-Fraternity Council, the Multicultural Greek Council, or the Collegiate Panhellenic and National Pan-Hellenic Councils.
   f. Religious/Spiritual Organizations are organizations whose mission is the engagement of members on the basis of faith(s) or other belief structures.
   g. Production/Performance/Publication Organizations have the mission of creation of fine and technical arts and media.
   h. Honor Societies are organizations whose focus is to recognize the excellence among peers in a variety of different areas (including scholarship, leadership, etc.).
      i. Community Service Organizations are organizations whose focus emphasizes members’ involvement in civic engagement initiatives such as philanthropy, service, advocacy, and/or awareness, as well as organizations whose focus is on social issues or community partnership.
   j. Recreational/Leisure Organizations are organizations whose focus falls outside of the scope of the classifications given above.

I. Additional Requirements
1. Each campus organization is required to maintain an advisor who is a full-time salaried faculty or staff member of the Georgia Institute of Technology. The advisor must co-sign all documents signed and submitted by the highest officer to the Student Government Association when applicable.
2. It is the responsibility of the leadership of the organization to inform the membership of its requirements and rules of the chartering process.
3. Additional requirements for chartering may be set at any time by the Joint Campus Organizations Committee (JCOC), the legislative bodies of the Student Government Association, the Office of the Dean of Students, or the Student Activities Committee of the Faculty Senate.

Section 3. Chartering of Greek Organizations

A. Chartering Authority
1. The sole authority to charter social fraternities and sororities is granted to the Inter-Fraternity Council, the Multicultural Greek Council, and to the Collegiate Panhellenic and National Pan-Hellenic Councils, respectively.

B. Responsibility to the Student Government Association
1. The President of the chartering authority is required to submit written notification to the JCOC Chair within two weeks of either granting or declining a charter to a Greek organization.
2. Once the chartering authority grants chartering approval, the organization is then subject to JCOC guidelines for the constitution (Article 1, section 2, subsection E) and must be approved by the Joint Campus Organization Committee and the Student Activities Committee.
Section 4. Chartering of Sport Clubs
A. Additional Chartering Authority
1. The sole authority to charter a new sport club is granted to the Sport Club Office at the Campus Recreation Center (CRC) at the Georgia Institute of Technology. A formal request to join the Sport Club Council must be submitted to the current Sport Club Coordinator.

Section 5. Pre-Charter Inactivity Determination and Termination
A. Pre-Charter Inactivity
1. The temporary privileges granted with “pending status” to an organization and/or the chartering process for an organization may be halted by the JCOC or the Office of the Dean of Students for any of the following reasons.
   a. The requirements of Article I, Section 1 are not all met,
   b. The membership list is not verifiable, or
   c. Any action considered abuse of the group's temporary privileges.
2. That organization’s “pending status” will be replaced with an “inactive status.”
3. Pre-charter “inactive status” is complete and immediate.

B. Termination
1. An organization’s temporary privileges and chartering process may be terminated by the JCOC or the Office of the Dean of Students for:
   a. Repeatedly failing to meet the requirements set forth in Article 1, Section 1, or
   b. Any action considered an abuse of the group’s temporary privileges.
2. An organization whose privileges and chartering process have been terminated may, at the discretion of the JCOC, be made to wait a period of up to one year from the termination before restarting the chartering process.

C. Notification
1. Should an organization’s status to be changed to “inactive,” the organization’s last known primary student contact and last known faculty/staff advisor will be sent an electronic letter of notification stating:
   a. The reason for suspension of privileges,
   b. The requirements that must be met to have privileges restored, and
   c. A maximum time period for meeting these requirements.
2. Should an organization’s temporary privileges and chartering process be terminated, the organization’s last known primary student contact and last known faculty/staff advisor will be sent both a written and an electronic letter of notification stating:
   a. The reason for termination of privileges and the chartering process, and
   b. Any minimum time before the organization may be permitted to restart the chartering process.

Section 6. Approval Steps
A. Application Process
1. An organization wishing to charter should obtain a chartering packet from the Office of Leadership & Civic Engagement website.
2. All documents submitted during the application process are to be submitted to the Office of Leadership & Civic Engagement, who will review the documents and work with the organization to complete their application, which will include all documents listed in Article I, before passing it to the JCOC Chair. The JCOC Chair shall receive the documents at least two weeks prior to the Student Activities Committee meeting at which the documents are to be considered.
3. The organization’s application is reviewed by the JCOC. The Chair of the committee brings the concerns of the committee to the next meeting of the Student Activities Committee. The Joint Campus Organization Committee has the authority to interpret the guidelines established in this policy as necessary.
4. All materials and testimonies presented are reviewed by the Student Activities Committee of the Faculty Senate, which transmits their positive or negative recommendation to the Faculty Senate. The Student Activities Committee has the power to refrain from immediate action on a charter in order to ask the organization to make appropriate changes to their constitution in order to conform to policy and to clear up areas of ambiguity or confusion.
5. The Faculty Senate, or the Executive Board on the Senate’s behalf, conveys its approval or denial to the President of the Institute for his/her action.

B. Approval Considerations
1. Only those organizations whose functions and constitution are consistent with the educational mission of the Institute and the policies and procedures of the Student Government Association will be considered for chartering.
2. Only organizations with a unique mission statement to previously chartered student organizations will be considered for chartering.
3. Consideration is based on compliance with the requirements of Article I, Section 1.

C. Appeal
1. Any decision to apply inactive status to an organization in the chartering process made by the JCOC may be appealed to the appropriate legislative body or bodies of the Student Government Association.
2. Any decision to apply inactive status to an organization in the chartering process made by the legislative bodies of the Student Government Association may be appealed to the Student Activities Committee of the Faculty Senate, and subsequently the Faculty Senate.
3. Any decision made by the Student Activities Committee of the Faculty Senate, or the Faculty Senate may be appealed to the President of the Institute, and subsequently to the Board of Regents of the University System of Georgia.

Article II. Requirements for Maintaining a Student Organization Charter

Section 1. Governing Documents
A. Constitution
1. Organization members must make every effort to maintain the purpose of its organization and must follow all procedures and rules of its organization as defined by the organization's most recently approved constitution.

B. Bylaws
1. The bylaws of an organization may never supersede or contradict any clause of the organization's constitution.

C. Constitutional Amendments
1. Written (hard copy) or electronic (e-mail) notification of all members must be made at least two weeks in advance of any proposed changes in the organization's constitution. Amendments are subject to the approval of the Student Government and the Student Activities Committee of the Faculty Senate.
2. Revised constitutions shall be submitted to the Office of Leadership & Civic Engagement, along with a copy of the minutes of the organization meeting during which the vote was held, within seven days of revision. The Office of Leadership & Civic Engagement shall review the changes and pass the documents on to the Chair of the JCOC at least two weeks before the meeting of the Student Activities Committee where the documents are to be discussed.
3. In the case that the revisions of the constitution are to fix minor errors in grammar or nomenclature, are to rename the student organization while maintaining consistency with its purpose, or to update the constitution to current standards the Joint Campus Organization Committee shall have the direct discretion to approve such revisions without formal legislation. Such revisions, however, must be reported by the Chair of the JCOC and/or the Office of Leadership & Civic Engagement representative of the Student Activities Committee at the next meeting of the Student Activities Committee.
4. For all other revisions, the documents shall be reviewed by the Student Activities Committee, which shall review the materials and testimonies presented and transmit its positive or negative recommendation to the Faculty Senate of the Institute. The Student Activities Committee has the power to refrain from immediate action on proposed revisions in order to ask the organization to make appropriate changes to their constitution to conform to policy and to clarify areas of ambiguity or confusion.
5. The Faculty Senate, or the Executive Board on the Senate's behalf, conveys its approval or denial to the President of the Institute for his/her action.
6. Amendments shall take effect upon approval by the President of the Institute, obtained through the process described previously.

D. Governing Board Bylaws
1. Amendments to the bylaws of governing boards must also be submitted to the Student Government Association for review, following the process described for constitutional amendments. Written (hard copy) or electronic (E-mail) notification of all voting members must be made at least two weeks in advance of any proposed changes in the bylaws.

Section 2. Behavior
A. Non-discrimination
1. In accordance with Federal and State law, no organization may engage in acts that are discriminatory on the basis of race, gender, national origin, age, religion, sexual orientation, disability, or veteran status.

B. Conduct
Section 3. Membership

A. Eligibility
1. Membership of a chartered student organization is limited to students, faculty, staff, and alumni of Georgia Tech and the spouses and domestic partners of any of these four types of members.
   a. Co-op students in the Atlanta metro area may be considered full-time Georgia Tech students for the purpose of membership.
   b. Students from institutions affiliated or allied with the Georgia Institute of Technology that also pay the Georgia Tech student activities fee are considered Georgia Tech students for the purpose of this policy.
   c. In order to be a member, students must be eligible for participation in extra-curricular activities as defined by the Georgia Tech student handbook.
2. Voting privileges may be given only to student members of a chartered organization.
   a. In order to vote, students must be eligible for participation in extra-curricular activities as defined by the Georgia Tech student handbook.
3. Only student members may run for or hold office.
4. Membership of an organization must be open to all eligible individuals as identified by § 3.A.1
5. Organizations may set additional qualification criteria for Officers in their constitution, provided that criteria for the selection process are clearly defined and comprise only those specifications that are necessary for maintaining the stated mission of purpose of the organization.

B. Faculty/Staff Advisor
1. Each campus organization is required to maintain an advisor who is a full-time salaried faculty or staff member of the Georgia Institute of Technology.
2. All documents submitted to the Office of Leadership & Civic Engagement that require the signature of the highest officer of the organization must be co-signed by the advisor.

C. Meetings
1. The membership of an organization must meet at least once a semester to conduct business. Organizations are excused from this requirement only during summer semester or during semesters in which a majority of the membership is not enrolled at Georgia Tech.

Section 4. Record Maintenance

A. Student Organizations Portal
1. A completed and current Student Organizations Portal profile must be maintained throughout the year. A completed and updated Acknowledgement of the Georgia Institute of Technology Student Policy on Alcohol and Illegal Drugs form must also be filed with the Office of Leadership & Civic Engagement within seven days of any change in officers, advisor, or contact information, as well as an updated Roles and Responsibilities of an Organization Advisor Form.
   a. Failure to maintain Student Organizations Portal profile and provide an updated Acknowledgement of the Georgia Institute of Technology Student Policy on Alcohol and Illegal Drugs, and proved a Roles and Responsibilities of Advisor form will result in a status of “suspended” being assigned to the organization by the JCOC and the Office of Leadership & Civic Engagement.

B. Electronic Mail
1. In order to maintain contact with student organizations, all organizations must maintain an electronic mailing address for their organization deemed acceptable by the Office of Leadership & Civic Engagement.

C. Constitution Interpretation
1. In the case of disagreements within a student organization regarding interpretation of the organization’s constitution, the JCOC shall facilitate dispute resolution.

D. Missing Documents Procedure Facilitation
1. In the case that a chartered organization’s constitution does not include all provisions listed in Article I, Section 1, the JCOC and/or the Office of Leadership & Civic Engagement shall serve as facilitator for the implementation of required methods and procedure until such time as the constitution has been amended and these amendments have been approved in accordance with Article II, Section 1, Part C.

E. Other
1. The JCOC and the Office of Leadership & Civic Engagement shall serve as resources to chartered student organizations for any mediation or arbitration desired or required and not specifically stated in this section.

Section 5. Recognized Statuses

A. Recognized Statuses
There are four recognized statuses for chartered Student Organizations: Active/ Good Standing, Pending, Suspended, and Inactive.

1. Active/ Good Standing
   a. To maintain Active status, and be in Good Standing with the Institute, the Office of Leadership & Civic Engagement requires four components:
      i. An updated Student Organizations Portal profile with the current President, Primary Contact, and Advisor
      ii. Signed Acknowledgement of the Alcohol and Illegal Drug Policy form
         1. Must be submitted each year, or within seven days of a change in President or Advisor
            a. Failure to submit this form will result in suspension of the student organization’s rights and privileges (website, space reservations, access to SGA funds, etc.). Suspended privileges are reinstated once an updated form is submitted.
         2. This form is found online and in the Office of Leadership & Civic Engagement
      iii. Signed Roles and Responsibilities of a Student Organization Advisor Form
         1. This form is found online and in the Office of Leadership & Civic Engagement
      ii. Membership Requirement
         1. All students participating in extracurricular activities must be enrolled in a degree program, maintain at least six credit hours or be a co-op student, and not be on academic or disciplinary probation.
         2. A minimum of 5 eligible students registered with the organization in the Student Organizations Portal.
   b. Organizations that are in Active/ Good Standing are eligible to:
      i. Request funds from the Student Government Association
      ii. Host events on campus while following building and campus policies
      iii. Reserve rooms and event spaces on campus

2. Pending
   a. Pending organizations are newly established or re-established organizations that have submitted the Letter of Interest, Acknowledgement of the Alcohol and Illegal Drug Policy form, and the Roles and Responsibilities of a Student Organization Advisor form. Once these three items are collected and it is determined that the organization does not duplicate the same purpose as a current organization, the Office of Leadership & Civic Engagement will verify with Human Resources that the Advisor is a full time Faculty/ Staff member and is eligible to serve in the role of Advisor. Once this verification has been completed, the organization will obtain “Pending” status.
b. Once Pending status is granted, organizations will have two months to complete the remaining steps of the chartering process. If the steps are not completed within the time frame, Pending status will be revoked, the organization will be marked Inactive, and the organizations must restart the chartering process. The remaining steps in the chartering process are as follows:

i. Membership Roster and Verification
   1. A roster of at least ten students and their “@gatech.edu” email address is required. The Office of Leadership & Civic Engagement will verify all members through their “@gatech.edu” email address.

ii. Attend an Officer Orientation
   1. In order to prepare the new officers as much as possible, they must participate in an Officer Orientation. Officer Orientations are held monthly by the Office of Leadership & Civic Engagement and last roughly an hour. They walk organization officers through the Office of Leadership & Civic Engagement, the Student Organizations Portal, event planning, reserving spaces, requesting funds, etc.

iii. Constitution
   1. A constitution that adheres to the policies set forth by the JCOC is required. A template for these policies can be found online and in the Office of Leadership & Civic Engagement.

iv. Constitution Review
   1. The acting President of the Pending organization will meet with a staff member of the Office of Leadership & Civic Engagement to review the draft of the constitution and revisions will be suggested to the organization.
   2. Revisions must be submitted electronically to the Office of Leadership & Civic Engagement. Provided no further revisions are needed, the charter will be sent the Student Activities Committee to be put on the agenda.

v. Approval by the Student Activities Committee
   1. An organization representative will present the charter of the Pending organization to the Student Activities Committee at the meeting. Following the presentation of the charter the committee will vote to approve or deny the charter.
      a. Approved charters allow organizations to be in Active/ Good Standing.

3. Suspended
   a. “Suspended” organizations have not completed the following:
      i. Submission of the following forms within one calendar year or seven days after a change in President or Advisor:
         1. Acknowledgement of the Alcohol and Illegal Drug Policy Form
         2. Roles and Responsibilities of a Student Organization Advisor form
      ii. Updated Student Organizations Portal with the current President, Primary Contact, and Advisor information
   b. If a student organization obtains “Suspended” status, the last listed Primary Contact, President, and Advisor will be contacted regarding the change in the organization’s status and will be informed of the steps needed to regain Active/Good Standing.
   c. Suspended organizations lose their privileges to:
      i. Request and utilize funds from the Student Government Association
      ii. Host events
      iii. Reserve rooms and event spaces on campus
4. **Interim Hold**
   a. Organizations may be placed on "interim hold" status at the discretion of JCOC and/or the Office of Leadership & Civic Engagement with approval from the Dean of Students.
   b. This temporary hold shall last up to five (5) business days pending an initial assessment by the Office of Student Integrity.
      i. The student organization will receive immediate notice of their status being changed to interim freeze and will have an opportunity to discuss the decision within 48 hours with the notifying parties.
      ii. The student organization will receive a communication no later than the fifth business day indicating if they shall regain their previous status or if the interim freeze shall continue for an additional five (5) days.
   c. Interim hold organizations lose their privileges to:
      i. Request and utilize funds from the Student Government Association
      ii. Host events
      iii. Reserve rooms and event spaces on campus

5. **Inactive**
   a. An organization becomes “inactive” after being “Suspended” for one calendar year.
   b. The JCOC may assign “inactive status” to an organization during the chartering process for violating the requirements listed in Article II.
   c. Inactive organizations must undergo the re-chartering process to regain Active/Good Standing.
   d. Inactive organizations lose their privileges to:
      i. Request funds from the Student Government Association
      ii. Host events
      iii. Reserve rooms and event spaces on campus

**Section 6. Additional Requirements**

**A. Student Organizations**
1. Additional requirements for maintaining charters may be set at any time by the JCOC, the legislative bodies of the Student Government Association, the Division of Student Life, or the Student Activities Committee of the Faculty Senate.

**B. Greek Organizations**
1. Additional requirements for maintaining charters for social fraternities or sororities may be set by the InterFraternity Council, the Collegiate Panhellenic Council, the Multicultural Greek Council, or the National Pan-Hellenic Council, as appropriate.

**C. Sport Clubs**
1. Additional requirements for maintaining charters for sport clubs may be set by the Sport Club Council or by the Sport Club office of the CRC, as appropriate.

**Article III. Student Organization Discipline**

**Section 1. Discipline**

**A. Conduct**
1. Organizations and their members are accountable for their conduct per Article II, Section 2, Part B and are subject to disciplinary procedures and penalties as outlined by the Student Organization Code of Conduct.

**Section 2. Revocation**

**A. Failure to Maintain Charter**
1. A student organization's charter privileges may be revoked entirely for repeatedly or egregiously violating the requirements listed in the Student Code of Conduct.
2. Such determinations will be managed in accordance with the procedures outlined by the Student Organization Code of Conduct, and conducted by the Office of Student Integrity.
3. In order for an organization to regain privileges they must first meet with the Office of Leadership & Civic Engagement and the Office of Student Integrity to determine a process for such privileges to be reinstated.
Section 3. Appeals Process
A. Appeals
1. Appeals cases are to be managed by the Office of Student Integrity as outlined by the Student Organization Code of Conduct.

Article IV. Policy Changes

Section 1. Student Organizations
A. Notification
1. The JCOC shall notify organizations of any changes to this policy by electronic (e-mail) communication to the highest officer of the organization, as listed on the latest copy of their Georgia Institute of Technology Student Policy on Alcohol and Illegal Drugs form or Student Organizations Portal profile. Any such notification will include procedures and a time limit for compliance with the changes.

Section 2. Greek Organizations
A. Notification
1. The JCOC shall notify the InterFraternity Council, the Collegiate Panhellenic Council, the Multicultural Greek Council, and the National Pan-Hellenic Council of any changes to this policy electronic (e-mail) communication to the Councils.